

Curriculum Vitae

Name :
Address :
Telephone :
Email :

Summary of Experience / Career Profile

“Optional - Approximately 100 – 150 word introduction: profession; specialisation; qualifications; current position; relevant knowledge and experience (years); key attributes; career objectives.”

Qualifications

- BEng (Electrical) – UWA (2004)
- PMP - NZ (1998)
- BTech (Electrical – UK (1994)

Key Skills and Experience

- “skills relevant to job description / proposed role”
- “attributes likely to be a strength in proposed role”
- “significant achievements / training / skills”

Career History

Date	Employer	Position
2008 – Present	Current Employer	Senior Electrical Engineer
2005 - 2008	Previous Employer	Electrical Engineer (Contractor)
2002 – 2004	UWA	Full time student
1997 – 2001	Previous Employer	Project Manager - Substations
1995 – 1997	Previous Employer (UK)	Electrical Technologist (Transmission)

Work Experience

Current Employer

September 2008 – Present

Senior Electrical Engineer investigating high voltage in-service failures and incidents associated with the high voltage network as required.....

“focus on responsibilities relevant to position applied for (list them first)”

Management Accountabilities

- “responsible for”; “responsible to”
- “deliverables”
- “functions”
- “etc.”

Technical Responsibilities

- “other tasks”
- “other tasks”

Significant Achievements:

“Select achievements likely to emphasise ability to fill position applied for. Keep it short allowing for elaboration at the interview stage:”

- “situation / event.”
- “action taken.”
- “outcome / impact on business (measurable and verifiable)”

Previous Employer

January 2005 - August 2008

Contract Electrical Engineer providing technical support for substation maintenance issues,..... Other responsibilities included:

- Key responsibility 1.
- Key responsibility 1.
- Key responsibility 1.

Technical Publications

1. Paper 1.
2. Paper 2. etc

References

Give details of suitable referees that can be contacted or state “referees available on request”

.

Salary and notice period

“State your salary expectations (or “to be discussed”). Current employer requires month’s notice.”